

The Planning Inspectorate

QUESTIONNAIRE (s174) ENFORCEMENT NOTICE (Online Version)

You must ensure that a copy of the completed questionnaire, together with any enclosures, is sent to the appellant/agent. Any documents which you have indicated as 'To follow' should also be sent to the case officer by the date given in the start letter.

If notification or consultation under an Act, Order or Departmental Circular would have been necessary before granting permission and has not yet taken place, please inform the appropriate bodies of the appeal now and ask for any comments to be sent direct to us within 6 weeks of the 'starting date'.

Appeal Reference	APP/W0340/C/25/3376703
Appeal By	MR JOMON GEORGE
Site Address	4 Theobald Drive Tilehurst READING RG31 6YA

PART 1

1.a. Do you agree to the written representation procedure? Yes No

*Note: If the written procedure is agreed, the Inspector will visit the site **unaccompanied** by either party unless the relevant part of the site cannot be seen from a road or other public land, or it is essential for the Inspector to enter the site to check measurements or other relevant facts.*

2.a. If the written procedure is agreed, can the relevant part of the appeal site be seen from a road or other public land? Yes No

2.b. Is it essential for the Inspector to enter the site to check measurements or other relevant facts? Yes No

The cabin is located within the rear garden of 4 Theobald Drive. Access to the site will be required via the homeowner, Mr George.

During the visit, the Inspector will need to verify the dimensions of the cabin and veranda, and assess potential overlooking impacts on neighbouring properties, having regard to the sloping nature of the rear garden.

2.c. Are there any known health and safety issues that would affect the conduct of the site inspection? Yes No

Please describe:

2.d. Would the Inspector have to go onto any privately owned adjoining land as well as the appeal site itself? Yes No

PART 2

3. Are there any related appeals currently before the Secretary of State, e.g. under s.78, 174 or 195 of the Town and Country Planning Act 1990, s20 or 39 of the Planning (Listed Buildings and Conservation Areas) Act 1990 or orders under s102 of the Town and Country Planning Act 1990? If yes please provide reference number(s) Yes No

Please provide our reference numbers:

6001992

4.a. Has the local planning authority received the correct fee payable for the deemed planning application/ground (a) to be considered?

Yes No

4.b.i. Is the appeal fee exempt?

Yes No

4.b.ii. Please state why the appeal is fee exempt?

The appeal is on grounds F and G only.

5.a. Is the appeal site within a conservation area?

Yes No

5.b. Is the appeal site adjacent to a conservation area?

Yes No

PART 3

6.a. Does the notice relate to building, engineering, mining or other operations?

Yes No

If YES, please state the area of the site shown in the notice plan, in hectares.

0.1 hectare(s)

6.b. Is the area of the alleged breach different from the above?

Yes No

If YES, please state the area, in hectares.

0.0 hectare(s)

6.c. Does the alleged breach create any floor space?

Yes No

If YES, please state the amount of gross floor space created, in square metres.

48.45 sq metre(s)

Does the enforcement notice relate to a change of use of land to use for:

7.a. the disposal of refuse or waste materials?

Yes No

7.b. the deposit of materials remaining after mineral extraction?

Yes No

7.c. the storage of minerals in the open?

Yes No

8. If the enforcement notice relates to the erection of a building or buildings, is it accepted that their use is for purposes of agriculture on land used for agricultural purposes (not necessarily an agricultural unit as defined in the Agriculture Act (1947))?

Yes No

9. Does the enforcement notice relate to the erection/change of use of a building which is a single private dwellinghouse, as defined in Regulation 2(1) of the Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012?

Yes No

PART 4

10. Has the local planning authority made a Local Development Order under sections 61A to 61C of the Town and Country Planning Act 1990 (as inserted by section 40 of the Planning and Compulsory Purchase Act 2004) in relation to the application site?

Yes No

11. Has any planning permission been granted previously in respect of the development?

Yes No

12. Has the appellant applied for planning permission and paid the appropriate

Yes No

fee for the same development as in the enforcement notice?

If YES, please provide

12.a. the date of the relevant application

25/07/2025

12.b. the date of the LPA's decision (if any)

21/10/2025

12.c. a copy of the decision (if any)

[see 'Questionnaire Documents' section](#)

12.d. the reference number

25/01693/HOUSE

13. Has a planning contravention notice been served?

Yes No

14.a. the appeal site is within 67 METRES OF A TRUNK ROAD?

Yes No

If YES, please state which one.

A329 - Oxford Road

14.b. the appeal site is CROWN LAND (as defined in s293 of the Act)?

Yes No

14.c. a STOP NOTICE has been served in addition to the enforcement notice?

Yes No

14.d. the appeal site is in or adjacent to or likely to affect a SSSI?

Yes No

14.e. any protected species are likely to be affected by the alleged development?

Yes No

14.f. the appeal site is in a Green Belt or AONB?

Yes No

14.g. any part of the site is subject to a Tree Preservation Order?

Yes No

If YES, please enclose a plan showing the extent of the Order and any relevant details.

[see 'Questionnaire Documents' section](#)

14.h. the appeal site is within 400m of an area of underground or surface mineral interest?

Yes No

14.i. the appeal site is within 250m of a waste landfill site?

Yes No

14.j. does the development affect the setting of a listed building or ancient monument?

Yes No

14.k. has importation of waste materials been involved in the development?

Yes No

14.l. does the appeal involve persons claiming gypsy/traveller status, whether or not this is accepted by the planning authority?

Yes No

PART 5

16.a. Is the appeal site subject to an ARTICLE 4 Direction?

Yes No

17. Have any development rights been restricted by means of a planning condition?

Yes No

18. Does the development relate to operational development for a disabled person, as defined by s29 of the National Assistance Act 1948?

Yes No

19. Will any consultation be carried out on the possibility of planning permission being granted if the appeal is confirmed as valid?

Yes No

Environmental Impact Assessment - Schedule 1

20.a. Is the alleged development within Schedule 1 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2011? Yes No

Environmental Impact Assessment - Schedule 2

20.b.i. Is the development Schedule 2 development as described in Column 1, Schedule 2 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2011? Yes No

Environmental Impact Assessment - Environmental Statement (ES)

20.e. Has the appellant supplied an environmental statement? Yes No

PART 6

21.a. a copy of the letter with which you notified people about the appeal.

see 'Questionnaire Documents' section

21.b. a list of the people you notified and the deadline you gave for their comments to be sent to us.

see 'Questionnaire Documents' section

the deadline you gave for their comments to be sent to us. 09/03/2026

21.c. the planning officer's report to committee or delegated report and any other relevant document/minutes.

21.d. where ground (a) (s174) has been pleaded and any fee required has been paid, a comprehensive list of conditions which you consider should be imposed if planning permission is granted. You need not attach this now, but it should reach us within 6 weeks of the starting date. The list must be submitted separately from your appeal statement.

Policies/Planning Guidance

22.a. extracts from any relevant statutory development plan policies (even if you intend to rely more heavily on the emerging plan). You must include the front page, the title and date of approval/adoption, and the status of the plan. Copies of the policies should include the relevant supporting text.

List of policies

Local Plan Review 2023-2041 - SP7, DM28, DM30

see 'Questionnaire Documents' section

22.b. extracts of any relevant policies which have been 'saved' by way of a Direction.

22.c. extracts from any supplementary planning guidance, that you consider necessary, together with its status, whether it was the subject of public consultation and consequent modification, whether it was formally adopted, and if so when.

22.d. extracts from any supplementary planning document that you consider necessary, together with the date of its adoption. In the case of emerging documents, please state what stage they have reached.

22.e. if any Development Plan Document (DPD) or Neighbourhood Plan relevant to this appeal has been examined and found sound/met the basic conditions and passed a referendum, the date the DPD or Neighbourhood Plan is likely to be adopted and, if you consider this date will be before the Inspector's decision on this appeal is issued, an explanation of the Council's policy position in respect of this appeal upon its adoption. You should also include an explanation of the status of existing policies and plans, as they relate to this appeal, upon adoption and which (if any) will be

superseded;

22.f. if any DPD or Neighbourhood Plan relevant to this appeal has been submitted for examination, or in the case of a Neighbourhood Plan has been examined and is awaiting a referendum, an explanation of any substantive changes in the progress of the emerging plan, and their relevance to this appeal if it is considered that the plan will not be adopted before the Inspector's decision on this appeal is issued;

22.g. your Authority's CIL charging schedule is being/has been examined;

22.h. your Authority's CIL charging schedule has been/is likely to be adopted.

Please provide the date of adoption:

01/04/2015

22.i. any other relevant information or correspondence you consider we should know about.

PART 7

23. A true copy of the Enforcement Notice

[see 'Questionnaire Documents' section](#)

24. The Enforcement Notice Plan (if applicable)

[see 'Questionnaire Documents' section](#)

25. A list of those served with the Notice

[see 'Questionnaire Documents' section](#)

26. Do you wish to attach your statement of case?

Yes No

LPA Details

I certify that a copy of this appeal questionnaire and any enclosures will be sent to the appellant or agent today.

LPA's reference

24/00489/15UNAU

Completed by

Fenella Woods

On behalf of

West Berkshire District Council

Please provide the details of the officer we can contact for this appeal, if different from the Planning Inspectorate's usual contact for this type of appeal.

Name

Suzi Crawford

Phone no (including dialling code)

01635 519860

Email

appeals@westberks.gov.uk

Please advise the case officer of any changes in circumstances occurring after the return of the questionnaire.

QUESTIONNAIRE DOCUMENTS

Appeal Reference	APP/W0340/C/25/3376703
Appeal By	MR JOMON GEORGE
Site Address	4 Theobald Drive Tilehurst READING RG31 6YA

The documents listed below were uploaded with this form:

Relates to Section:	PART 4
Document Description:	12. A copy of the decision.
File name:	Decision Notice.pdf
Relates to Section:	PART 4
Document Description:	14.g. A plan showing the extent of the Order and any relevant details.
File name:	TPO 26 - Theobald Drive, Tilehurst.pdf
Relates to Section:	PART 6
Document Description:	21.a. A copy of the letter with which you notified people about the appeal.
File name:	WBC - Notification Letter.pdf
Relates to Section:	PART 6
Document Description:	21.b. A list of the people you notified and the deadline you gave for their comments to be sent to us.
File name:	Notification List.pdf
Relates to Section:	PART 6
Document Description:	22.a. Extracts from any statutory development plan policy including the front page, title and date of approval/adooption and status.
File name:	DM28_Residential_Extensions.pdf
File name:	DM30_Residential_Amenity.pdf
File name:	SP7_Design_Quality.pdf
File name:	West_Berkshire_Local_Plan_Review_2023-2041 - Front Cover.pdf
File name:	Policies_Map.pdf
Relates to Section:	PART 7
Document Description:	23. A true copy of the Enforcement Notice.
File name:	Enforcement Notice - 4 Theobald Drive, Tilehurst.pdf
Relates to Section:	PART 7
Document Description:	24. The Enforcement Notice Plan.
File name:	Enforcement Notice Plan - 4 Theobald Drive, Tilehurst.pdf
Relates to Section:	PART 7
Document Description:	25. A list of those served with the Notice.
File name:	List of People Served.pdf
Completed by	Not Set
Date	29/01/2026 12:35:51

