

**WEST BERKSHIRE COUNCIL VALIDATION CHECKSHEET  
(TO BE SUBMITTED WITH APPLICATION)**

**FULL APPLICATION**

Site Address
LAND TO REAR OF , THE HOLLIES, READING ROAD, BURCHFIELD COMMON, BERKSHIRE

Application Form	✓		
Ownership Certificate A,B,C or D	✓		
Agricultural Certificate	✓		
Location Plan	✓		
Block plan	✓		
Existing and proposed elevations	✓		
Existing and proposed floor plans	✓		
Existing and proposed site sections and finished floor and site levels	✓		
Roof plans	✓		
Fee	✓		
Design and Access Statement	✓		

The following <b>may</b> be required (dependent on the application)	YES	Reason if not enclosed
Affordable housing statement	✓	Included in Planning Statement
Air quality assessment		Site not located in AQMA
Biodiversity survey and report	✓	
Daylight/Sunlight assessment		included in Design & Access Statement.
Economic statement	N/A	
Environmental statement		Included in Ecological assessment.
Town Centre Uses – Evidence to accompany applications	N/A	
Flood risk assessment	✓	
Foul sewage and utilities assessment	✓	
Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments)	N/A	Site not located in area of Archaeological potential or a Conservation Area.

**WEST BERKSHIRE COUNCIL VALIDATION CHECKSHEET  
(TO BE SUBMITTED WITH APPLICATION)**

The following <b>may</b> be required (dependent on the application)	YES	Reason if not enclosed
Land Contamination assessment	✓	
Landfill statement	N/A	Site not previously developed
Landscaping details	✓	
Lighting assessment		To be agreed by Condition.
Noise impact assessment		To be discussed & agreed with the Council if required.
Open Space assessment		To be discussed & agreed with the Council if required.
Parking Provision	✓	Included in Design & Access Statement.
Photographs/Photomontages	✓	Included in Design and Access Statement
Planning obligations – Draft Head(s) of Terms		To be discussed with the Council.
Planning Statement	✓	
Site Waste Management Plan		To be agreed by Condition
Statement of Community Involvement	✓	Included in Planning Statement
Structural Survey	N/A	All existing buildings (1) to be demolished.
Telecommunication Development – supplementary information...	N/A	
Transport assessment	✓	
Travel Plan		To be agreed by Condition, if required.
Tree survey/Arboricultural implications	✓	
Ventilation/Extraction statement	N/A	Site is for residential use