

# Support to complete Deputyship/Lasting Power of Attorney forms

Staff in West Berkshire Council's Deputyship Team can offer support to complete either the Deputyship application forms or Lasting Power of Attorney forms if you are unable to complete the forms.

There is a cost for this service:

- Deputyship Application - £367
- Lasting Power of Attorney - £163

## Lasting Power of Attorney

A person can choose who they give authority to carry out certain decisions on their behalf.

- now - for example, while they're on holiday
- in the future - for example, if they lose the mental capacity to make their own decisions

The person must have mental capacity when they choose to give someone authority to make short-term or long-term help with decisions.

They can appoint either:

- a lasting power of attorney for 'property and financial affairs'
- an 'ordinary power of attorney' – this can only be used while they have mental capacity

You can also help someone with ongoing decisions using an enduring power of attorney made before 1 October 2007.

## Deputyship

If the person already lacks mental capacity then an application for Deputyship will need to be made to the Court of Protection if they have not given someone lasting power of attorney.

I request support to complete the appropriate forms and agree to pay the fee as set out above.

Please select which service you require: Deputyship  LPA

Name ..... Client .....

Signed ..... Date.....

Telephone number .....

Email address .....

Please return to Deputyship Team – Client Financial Services,  
Council Offices, Market Street, Newbury, RG14 5LD or Email to Deputyship@westberks.gov.uk

