

## Highways DC Pre - Application Advice

As from April 1<sup>st</sup> 2018, West Berkshire Highways DC offers a pre – application service. This service is separate and in addition to the service operated by Planning DC.

There is the following Charging Schedule:

Proposal	Basic fee written report £	VAT £	Total fee £
TA Scoping Note	134.00	27.00	161.00
Draft TA	454.00	91.00	545.00
Provision of private access	134.00	27.00	161.00
5 dwellings or less	134.00	27.00	161.00
6 to 25 dwellings	303.00	61.00	364.00
26 to 79 dwellings	394.00	79.00	473.00
80 to 200 dwellings	454.00	91.00	545.00
More than 200 dwellings	514.00	103.00	617.00
0 to 249sqm	110.00	22.00	132.00
250 sqm to 999 sqm	193.00	39.00	232.00
1,000 to 9.999 sqm	303.00	61.00	364.00
Over 10,000 sqm	394.00	79.00	473.00

Upon receipt of payment, the team will aim to generate a report on the proposal within ten working days. The report shall aim to:

~~2.1.~~ Provide a view on the proposal

~~3.2.~~ Consider the information that will need to be submitted with any planning application

~~4.3.~~ Propose any changes that will make any proposal acceptable if possible

The above charges only cover the provision of such a report and will include a site visit if required.

It is considered that a meeting is not normally required at this stage as it is considered that any report should sufficiently cover any issues. Should a meeting be considered a useful requirement by Highways DC, then this will be subject to a separate charge of £134.00 per hour.

Depending on staff resourcing, Highways DC reserves the right to decline entering into pre – application discussions.

Highways DC will aim to provide a report based on the information submitted and available at that time. It must be noted that the outcome of the formal planning process cannot be guaranteed. It is always possible that additional or contrary information is submitted during consideration of a planning that may lead to Highways DC taking a different view

April 1<sup>st</sup> 2020