

2022 Primary School Allocation Information

This document provides the following information:

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Contacting the admissions team

Please read all of the information below before contacting the team as many of your questions should be answered here. The best way to contact the team is by email: admissions@westberks.gov.uk and we can normally respond the same day depending on the time you email. You can phone the main switchboard (01635 551111) to be directed to the admissions team if you would like to speak to one of us but you may find it difficult to get through due to the volume of calls on offer day. Please leave a voicemail as this is emailed to the whole team rather than trying numerous times. Again we can normally respond the same day.

Reasons for not being offered your preferred school

Each school has an admission number which is the number of children to be admitted. Infant class size Law does not allow schools to have infant classes with more than 30 children so admission numbers are set with that in mind.

If you applied for a school that received more applications than there were spaces, the school's admission policy and admission criteria are used to place you on a ranked list with all of the other applicants.

Where we have been unable to offer a place in your preferred school or schools this is because the school is full to its admission number, your child was not ranked high enough with regard to the admission policy and to admit further pupils would cause problems for the school and they would exceed the infant class limit of 30.

Allocated a school that was not one of your choices

When we are unable to offer a place in one of your choices as outlined above we will offer you a place in a nearby school that still has spaces. We are required to do this as described in the school admissions code of practice. Once allocated a school, this is not the end of the process. Places may become available from waiting lists or you can apply for different schools that either have spaces or schools where you may be closer to the top of their waiting list.

You can decline your offered school if you will be making alternative arrangements. If you don't have another school for your child to attend there is no advantage in declining the place. It will not give you additional priority on waiting lists for your preferred schools and you will have no school allocated for your child.

Waiting lists

In West Berkshire we automatically place children on each higher preference school waiting list. Parents can contact the Admissions Team to find out their child's position on the list. admissions@westberks.gov.uk

The position is unlikely to change much because generally a low number of places are declined (for some schools no places are declined) so unless your child is within the first couple of places on a waiting list it is unlikely that a place will become available and even then it is not a certainty.

Positions on waiting lists can change up or down because the lists are ranked based on the admission criteria and distance of each child. If we receive a late application, the child will be placed with regard to the policy rather than being placed at the bottom of the list (**a legal requirement**). It is possible that you could

initially be reasonably high on a waiting list such as 5th and then continue to move further down the waiting list because other families move in closer or into the catchment area for the school.

Accepting or declining a school place

We would like you to accept or decline your place as soon as possible so that we can update and offer any places that become available.

If you are not satisfied with the school that has been offered we advise that you still accept it otherwise your child will have no school place allocated. Declining an offer at a lower preference school will not increase the chance of being offered a place in your preferred school.

Your child will remain on the waiting list for your preferred school or schools if you accept a lower preference or preference that was not an offer and chances of being offered will not decrease as a result.

Submitting an appeal

You can submit an appeal for a place in 1 or more of your preferred schools. You need to write your reasons for appealing on the appeal form. You need to provide as much information as possible to explain why your child needs a place in the school and why their needs can't be met in another. If you believe your application was processed incorrectly and your child should have been offered a place, you can submit an appeal on these grounds but make sure you contact the admissions team as soon as possible. If we can see that a mistake has caused your child not to be offered we would normally offer the place.

Infant Class Size Appeals

The law states that there must not be more than 30 children in an infant class so when a parent is appealing for a place in an infant class, the panel's task is to review the decision already made (to ensure that processes have been followed and your child wasn't refused a place in error). It does not have the flexibility to say that your personal circumstances mean that you should have a place at the school, if this would take the number of children in the class over 30. This makes an infant class size appeal different to other school admissions appeals. **Most schools teach in classes of 30 when full. Schools with an admission number of 15, 20, 30, 45, 60, 75, 90 etc. will teach in classes of 30 in the infants. Not always in reception, for instance when the school has an admission number of 15, 45 or 75. A school with an admission number of 15 will normally have a reception class of 15 and then a mixed year 1 and 2 class of 30 children. Reception classes are normally taught separately from year 1 and 2 because the children are still in the foundation stage. Year 1 and 2 children are in the same key stage 1.**

The appeals process

Once your appeal has been submitted a date will be arranged to hear your appeal alongside all other appeals made for a place in the school. The school admission authority will provide a response to all submitted appeals that will explain why the school cannot accommodate additional children. They will also confirm if they are full to the maximum infant class size limit and so the appeal will be an infant class size appeal. Admission appeals for West Berkshire Schools are normally heard in June and July but won't be in the half term week..

The schools set their admission number as high as possible as the best compromise between budget and providing suitable education within the accommodation that they have. Their appeal statement will provide information that supports this. There are no places held back when places are offered, any successful appeal will result in a child being admitted in excess of the school's admission number.

Parents are invited to the appeal hearing to put their case forward to an independent appeal panel. The appeals clerk will write to parents after all of the appeals for the school have been heard to inform them of the decision.

How to appeal

You have to ensure that you submit your appeal by 22 May to the relevant admission authority or local authority

The best way to appeal is usually online if the service is available. West Berkshire council provide the service: www.westberks.gov.uk/schoolappeals or 01635 519644

But to appeal for Voluntary Aided (VA) Church of England Schools you need to contact them directly.

To appeal for schools in other Local Authority areas, please contact them directly or the information should be available on their website.

Contact details for surrounding Local Authorities

Hampshire Schools: 01962 847318, 01962 847345 or email: Independent.Appeals.Service@hants.gov.uk

Oxfordshire Schools: 01865 810180 or email schoolappeals@oxfordshire.gov.uk

Reading Borough Council schools: 0118 9373641 or email: admissions@brighterfuturesforchildren.org

Wiltshire County Council Schools: 01225 713010 or email: admissions@wiltshire.gov.uk

Wokingham County Council Schools email: school.appeals@wokingham.gov.uk

2022 allocation information for each school

Key for information in the table below

- **School Type:** Voluntary Aided (VA) Schools and Academy (AC) Schools are responsible for their own admission policies and have different oversubscription rules to Community Schools which are set by the Local Authority.
- **AN (Admission Number):** The number of children that can be offered to schools each year. There are circumstances where schools will exceed this number and if there is demand they ensure they offer places to as many children as possible.
- **NA (Number Allocated):** The number of children offered a school place in each school.
- **CS:** Indicates if the school is full to the maximum class size limit of 30.
- **Spaces:** Shows the number of spaces remaining in schools that are not full to capacity.
- **Last child offered / Admission Criteria & Distance:** Each child meets a specific admission oversubscription criterion and by measuring the home to school distance (straight line) for each child's preferred schools we can create a ranked list. The oversubscription rule and distance shown are for the lowest ranked child in the list that we could offer a place to.
- **1st child on waiting list / Admission Criteria & Distance:** Following on from above, the next child in the ranked list is placed 1st on the waiting list.
- **WL (Total on waiting list):** Children are placed on waiting lists for all higher preference schools that were not offered and this shows the total for each school with a waiting list.

School Name	School Type	AN	NA	CS	Spaces	Last child offered		1st child on Waiting List		
						Admission Criteria	Distance (miles)	Admission Criteria	Distance (miles)	WL
Aldermaston	C	28	10		18	Other reasons	2.81			
Basildon C.E.	VC	20	19		1	Other reasons	2.669			
Beedon C.E.	VC	10	3		7	Sibling	2.452			
Beenham	C	15	6		9	Other reasons	6.619			
Birch Copse	C	60	60	yes	0	Other reasons	1.868	Other reasons	1.989	3
Bradfield C.E.	VA	30	15		15	Other reasons	7.831			

Brightwalton C.E.	VA	15	15	yes	0	Other reasons	7.718			
Brimpton C.E.	VC	7	9		0	Other reasons	4.095			
Bucklebury C.E.	VC	18	21		0	Other reasons	3.484			
Burghfield C.E.	VC	30	30	yes	0	Other reasons	0.867	Other reasons	1.041	7
Calcot Infant	C	60	77		0	Other reasons	7.668			
Chaddleworth C.E.	VC	8	0		8	Other reasons				
Chieveley	C	30	27		3	Other reasons	4.421			
Cold Ash C.E.	VC	30	30	yes	0	Other reasons	1.817	Other reasons	1.845	8
Compton C.E.	VC	30	17		13	Other reasons	7.928			
Curridge	C	15	13		2	Other reasons	5.424			
Downsway	C	30	30	yes	0	Other reasons	1.13	Other reasons	1.177	6
Enborne C.E.	VA	10	9		1	Other reasons	6.142			
Englefield C.E.	VA	16	16		0	Other reasons	3.38			
Falkland	C	60	60	yes	0	Other reasons	2.346	Other reasons	2.379	5
Fir Tree	AC	30	30	yes	0	Other reasons	0.637	Other reasons	0.645	11
Francis Baily	AC	81	69		12	Other reasons	2.846			
Hampstead Norreys C.E.	VC	15	7		8	Sibling	2.377			
Hermitage	C	30	22		8	Other reasons	4.117			
Highwood Copse	AC	30	30	yes	0	Other reasons	1.38	Other reasons	1.406	11
Hungerford	C	56	55		1	Other reasons	21.549			
Inkpen	C	12	2		10	catchment	0.121			
John Rankin Infant	C	90	67		23	Other reasons	31.028			
Kennet Valley	C	30	26		4	Other reasons	2.486			
Kintbury C.E.	VC	30	14		16	Sibling	3.253			
Lambourn C.E.	AC	30	12		18	catchment	1.348			
Long Lane Primary	C	30	30	yes	0	Other reasons	1.391	Other reasons	1.819	2
Mortimer St John's C.E.	VC	60	60		0	Other reasons	4.541			
Mrs Bland's	C	60	46		14	Other reasons	8.51			
Pangbourne	C	30	17		13	Other reasons	2.456			
Parsons Down Infants	C	30	30	yes	0	Sibling	0.313	Sibling	0.59	7
Purley C.E.	VC	15	15	yes	0	Other reasons	1.381	Other reasons	1.898	2
Robert Sandilands	C	30	30	yes	0	Other reasons	1.059	Other reasons	1.511	5

Shaw-cum-Donnington C.E.	VC	14	12		2	Other reasons	8.206			
Shefford C.E.	VC	12	5		7	Other reasons	3.758			
Speenhamland	AC	45	28		17	Other reasons	8.509			
Springfield	C	42	42		0	Other reasons	1.359	Other reasons	1.882	2
Spurcroft	C	60	51		9	Other reasons	1.431			
St Finian's Catholic	VA	28	30	yes	0		0.777		0.85	14
St John the Evangelist C.E.	VA	60	60	yes	0	Other reasons	0.819	Other reasons	0.849	13
St Joseph's Catholic	VA	30	30	yes	0		0.565		0.739	20
St Paul's Catholic	VA	45	34		11	Other reasons	0.869			
Stockcross C.E.	VA	15	6		9	Sibling	4.543			
Streatley C.E.	VC	15	15	yes	0	Other reasons	2.318	Other reasons	2.324	1
Sulhamstead	VA	15	15	yes	0	Other reasons	3.877			
Thatcham Park	VC	60	55		5	Other reasons	1.882			
The Ilsleys	C	12	8		4	Other reasons	1.892			
The Willows	C	60	60	yes	0	Other reasons	1.284			
The Winchcombe	C	60	60	yes	0	Other reasons	0.487	Other reasons	0.592	20
Theale C.E.	VC	45	45	yes	0	Other reasons	1.682	Other reasons	1.763	3
Welford & Wickham C.E.	VA	15	4		11	catchment	0.132			
Westwood Farm Infants	C	60	59		1	Other reasons	14.545			
Whitelands Park	AC	60	59		1	Other reasons	2.08			
Woolhampton C.E.	VA	15	15	yes	0	Other reasons	2.062	Other reasons	2.526	7
Yattendon C.E.	VA	15	15	yes	0	Other reasons	2.82	Other reasons	3.418	2