

# Statement of purpose for:

- Willows Edge Care Home
- Notrees Care Home
- Birchwood Care Home
- Phoenix Resource Centre
- Hungerford Resource Centre
- Greenfield House Resource Centre

Reference:

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## Document Control

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<b>Author:</b>	Sarah Salisbury	<b>Sign &amp; Date:</b>	
<b>Service Director:</b>	Jo England / Maria Shepherd	<b>Sign &amp; Date:</b>	
<b>Equality Impact Assessment: (EIA)</b>	Date undertaken:		
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## Change History

Version	Date	Description	Change ID
2	July 2017	Full redraft of statement, merged homes & resource centres	
2.1	January 2018	Management changes recorded	SB
2.2	April 2018	New Service Name recorded	SB
2.3	June 2019	APSL registered manager – updated Managers details page 9 Change to service description – Notrees page 6 Change to service description – Birchwood page 9	SB
2.4	Nov 2019	Vision and Mission Statement updated page 4	SB
2.5	Sept 2020	Updated manager's details	SR
2.6	Feb 2021	Updated following closure of Walnut Close	SR
2.7	Mar 2021	Pg 5 sentence added to include dementia clients accepted in Notrees	MB
2.8	Apr 2021	Number of beds in Willows Edge amended to read 37	TMB
2.9	Jun 2021	Age ranges information included on Pg 6	SR
2.10	Feb 2022	Updated manager's details	JE
3	March 2023	Changed paragraph relating to regulated activity, updated managers names, updated link to SOP Reablement	SS
3	March 2024	Reviewed, No changes	SS
4	February 2025	Updated specialisms to enable placements for those aged 50 and above at Willows Edge. Updated Manager names	SS

## Related Documents

Reference	Title	Tier



## **Registered Services**

### Residential Homes

Willows Edge Care Home

Notrees Care Home

### Residential with Nursing Home

Birchwood Care Home

[Shared Lives Services \(independent statement of purpose in existence\)](#)

[Reablement Service \(independent statement of purpose in existence\)](#)

## **Non Registered Services**

### Resource Centres

Phoenix Resource Centre

Greenfield House Resource Centre

Hungerford Resource Centre

# STATEMENT OF PURPOSE

## **Background**

West Berkshire Council is a Unitary Authority in the County of Berkshire. The Council's Adult Social Care Service provides support to adults residing in its geographical area who have a range of disabilities or health conditions that impact on their ability to live independently in their community. As part of that provision, West Berkshire Council has a number of Registered and Non Registered Services it delivers that are available to its residents under the title of Responsive Care Providers.

Those services include:

### **Registered Services**

- Shared Lives Service
- Reablement Service (Known as Home Care)
- Birchwood Care Home (Residential and Nursing)
- Notrees Care Home (Residential)
- Willows Edge Care Home (Residential)

### **Non Registered Services**

- Greenfield House Resource Centre
- Hungerford Resource Centre
- Phoenix Resource Centre

These services are defined in more detail within this document.

This statement of purpose applies specifically to West Berkshire Council's Responsive Care Providers; both registered and unregistered services. It is important to note that the Reablement Service is not within Responsive Care Providers; sited instead within an alternative service in the Local Authority and has its own Statement of Purpose ([Statement of Purpose Reablement](#)). Therefore it does not feature further in this document. However, it should be noted that services delivered within Responsive Care Providers share the values and vision of Reablement.

## **Vision and Mission**

Our vision is that all people using our services have a unique and personal experience. We see every interaction as an opportunity to make a positive impact on a person's life, helping them to be as independent as possible, fulfil their potential and contribute to their communities.

Our mission is to champion best practice in the delivery of services to each person, tailored to their individual needs and abilities; focusing on what they can do rather than what they cannot do. We are committed to working in partnership to share best practice as widely as possible.

## **Values**

Our vision and mission are underpinned by the following values:

- 1) Respect
- 2) Inclusive
- 3) Compassion
- 4) Empowerment

These values are core to the services we deliver. Everything the services do is within the context of these values which are applied to all service delivery.

## **Purpose and Objectives**

### **Purpose**

To deliver person centred, individualised care and support to people who utilise our services; whether they be residents in one of our care homes, supported through our Shared Lives Scheme or are users of our Resource Centres.

### **Objectives**

Within the collective suite of services we provide, we aim to:

- Support people to live dignified and fulfilled lives as independently as possible, by providing the best quality care and support delivered by highly trained, caring, responsive staff;
- Ensure person centred planning is at the heart of everything we do;
- Positively encourage measured risk taking to enable people to gain positive life experiences;
- Ensure people are afforded their rights and wishes at all points in their lives; including end of life;
- Ensure that those we are legally required to deprive of their liberty are afforded opportunities to connect with the local community;
- Build real connections with local communities to enable the people we support to engage with the world around them;
- Invest in our staff teams to ensure we have a well-trained, competent and knowledgeable workforce;
- Continue to develop our expertise and knowledge in the areas of dementia support;
- Work in partnership with other providers to deliver inclusive and appropriate services and support to meet need.

## **Registration**

West Berkshire Council Responsive Care Providers is registered by the Care Quality Commission (CQC) to provide the following regulated activities:

- Personal Care
- Accommodation for people who require nursing or personal care
- Treatment of disease, disorder or injury

Notrees and Willows Edge care homes are registered for the provision of accommodation for people who require nursing personal care, our nursing home (Birchwood) is also regulated for the treatment of disease, disorder or injury.

Our Shared Lives service is registered for Personal Care.

The Shared Lives Registered Manager is based at Phoenix Centre, Newbury.

There are three Registered Managers responsible for 3 care homes and they are based in their respective registered premises. Each service has a Deputy Manager to support delivery and provide consistency.

## **Service Provision**

### **Registered Care Homes**

West Berkshire Council has 3 registered Care Homes; 1 with nursing provision.

#### **Willows Edge Care Home**

This is a 37 bedded home which delivers care and accommodation to people aged 65 years and above who are elderly/frail individuals, many of whom will have dementia. There is also the ability to offer placements to those in need of one who are below the age of 65 and is based in Shaw, Newbury.

#### **Birchwood Care Home**

This is a 60 bedded home which delivers care and accommodation to the elderly/frail, including those with dementia, and is based in Newbury. The registration covers all adults aged 18 years and above. There is a mix of residential and nursing care provided within the home.

#### **Notrees Care Home**

This is an 18 bedded home (1 of which is a dedicated respite bed) which delivers care and accommodation to older individuals with needs assessed as requiring residential support. It is also ideal for those with a secondary diagnosis of early stage dementia. This home is based in Kintbury. The registration covers all adults aged 18 years and above.

All of the residential and nursing units provide a mix of accommodation, personal care, monitoring and supporting with changing health needs, administration of, or prompting to take medication, assessing and managing risk, and managing relationships, supporting to maintain both physical and mental wellbeing, supporting in the community, emotional support and keeping the home safe and secure



## **Shared Lives (Registered)**

West Berkshire runs a Shared Lives Scheme which is affiliated to the national Shared Lives Plus scheme. This scheme provides a service to adults and young people (from 16+) including residential, respite and day opportunities by matching them to appropriate carers. The service recruits and supports carers and supports service users across the District. The service supports carers to provide a home for people who are unable to, or choose not to live on their own. Service users live as part of the carer's family. Carers are not directly employed by the scheme but are paid a fee which is dependent on the amount and type of support they provide for individuals. People using the service and their shared lives carers enjoy shared activities and life experiences. Typically, the people who use the service have learning and/or associated disabilities. People can receive long or short term (respite) care which includes the regulated activity (personal care). Shared Lives has its own [Statement of Purpose](#).

## **Non Registered Services**

### **Greenfield House Resource Centre**

A resource centre offering day opportunities to individuals with a variety of disabilities and health conditions based in Tilehurst. This service is open Monday to Friday and is open to customers from approximately 8.45am – 3.30pm. Approximately 20 people per day can be accommodated.

### **Hungerford Resource Centre**

A resource centre offering day opportunities to individuals with a variety of disabilities and health conditions based in Hungerford. This service is open Monday to Friday and is open to customers from approximately 9am to 4pm. Approximately 20 people per day can be accommodated.

### **Phoenix Resource Centre**

A resource centre offering day opportunities to individuals with a variety of disabilities and health conditions based in Newbury. This service is open Monday to Friday and is open to customers from approximately 9.00am - 3.30pm. Approximately 30 people per day can be accommodated.

**Please note all opening times vary slightly as they are subject to transport arrangements. Core service hours are 9.30am – 3.30pm**

All of the Resource Centres provide a mix of activities that support customers to maintain physical and mental wellbeing, staff support with prompting or administering medication, personal care, and support to ensure the avoidance of social isolation and provide community engagement.

## **Safeguarding**

All West Berkshire employees working within Adult Social Care undertake safeguarding adults training at level 1. This ensures they are equipped to identify and respond to any incidents or situations that may be indicators of abuse.

Those members of staff with line management responsibilities complete safeguarding training to level 2 and above dependent upon role. The safeguarding level 1 course ensures all employees are aware of their responsibilities with regards to the well being of children visiting services where care is being provided. For those employees within the Shared Lives Scheme, more specific children's safeguarding training is provided. This acknowledges the scheme works with young people from 16+.



## **Legal Status of the Service Provider**

Unitary Authority

## **Full Name of Service Provider**

The Registered Service Provider is

West Berkshire Council:

Council Offices  
Market Street  
Newbury  
RG14 5LD

## **Services Provided**

### **Shared Lives Scheme**

Manager: Paul Flack  
Address: The Phoenix Resource Centre, Newtown Road, Newbury RG14 7EB  
Telephone: 01635 520161  
Email: [paul.flack@westberks.gov.uk](mailto:paul.flack@westberks.gov.uk)

### **Notrees Care Home**

Manager: Charlotte Clark  
Address: Notrees Care Home, 10 High Street, Kintbury, Hungerford,  
Berkshire. RG17 9TW  
Telephone: 01488 658332  
Email: [Charlotte.Clark2@westberks.gov.uk](mailto:Charlotte.Clark2@westberks.gov.uk)

### **Willows Edge Care Home**

Manager: Jacqui Preston  
Address: Willows Edge Care Home, Hutton Close, Shaw, Newbury,  
Berkshire. RG14 1HJ  
Telephone: 01635 45252  
Email: [Jacqui.Preston2@westberks.gov.uk](mailto:Jacqui.Preston2@westberks.gov.uk)

### **Birchwood Care Home**

Manager: Liam Lewis  
Address: Birchwood Care Home, 26 Birchwood Road, Newbury,  
Berkshire, RG14 2PP  
Telephone: 01635 33967  
Email: [Liam.Lewis1@westberks.gov.uk](mailto:Liam.Lewis1@westberks.gov.uk)

### **Phoenix Resource Centre**

Manager: Mary Wells  
Address: Phoenix Resource Centre, Newtown Road, Newbury, Berkshire  
RG14  
Telephone: 01635 520150  
Email: [mary.wells@westberks.gov.uk](mailto:mary.wells@westberks.gov.uk)

**Greenfield House Resource Centre**

Manager: Zoe Williams

Address: Greenfield House Resource Centre, Highview, Calcot, Berkshire, RG31 4XD

Telephone: 0118 943 2074

Email: [zoe.williams@westberks.gov.uk](mailto:zoe.williams@westberks.gov.uk)

**Hungerford Resource Centre**

Manager: Mary Wells

Address: Hungerford Resource Centre, Ramsbury Drive,  
Hungerford, Berkshire, RG17 0EE

Telephone: 01488 682601

Email: [Mary.Wells@westberks.gov.uk](mailto:Mary.Wells@westberks.gov.uk)