

Application for a Licence to Keep a Boarding Establishment for Animals

Animal Boarding Establishments Act 1963

I/We hereby make application in pursuance of the provisions of section 1 of the Animal Boarding Establishment Act 1963, for a licence to keep an Animal Boarding Establishment Act 1963 at the premises of which the particulars are given below.

Applicants Details

Name of Applicant(s):

Home Address:

..... Postcode:

Date of Birth Home Telephone Number.....

Mobile Telephone Number Work Telephone Number.....

Fax Number E-mail Address.....

Type of Application		Kennel/Cattery <input type="checkbox"/> Home Boarding <input type="checkbox"/>	
Application applied for	New	Renewal	
Existing licence number			
Animals to be accommodated			
Dogs	Yes/No	Maximum number	
Cats	Yes/No	Maximum number	
Number of resident dogs or cats kept at the household	Dogs	Cats	

Premises to be licensed	
Name of premises/trading name	
Address of premises	
Telephone number of premises	
Email address	

Accommodation and facilities	
Details of the quarters used to accommodate animals, including number, size and type of construction	
Exercise facilities and arrangements	

Accommodation and facilities		
Heating arrangements		
Method of ventilation of premises		
Lighting arrangements (natural & artificial)		
Water supply		
Facilities for food storage & preparation		
Arrangements for disposal of excreta, bedding and other waste material		
Isolation facilities for the control of infectious diseases		
Fire precautions/equipment and arrangements in the case of fire		
Do you keep and maintain a register of animals?	Yes/No	
How do you propose to minimise disturbance from noise?		

Veterinary surgeon	
Practice name	
Address	
Telephone number	
Email address	

Emergency key holder		
Do you have an emergency key holder?	Yes/No	
Name		
Position/job title		
Address		
Daytime telephone number		
Evening/other telephone number		
Email address		

Disqualifications and convictions		
Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:		
Keeping a pet shop?	Yes/No	
Keeping a dog?	Yes/No	
Keeping an animal boarding establishment?	Yes/No	

Further Information

3.

Declaration

I/We confirm that the information I/We have given is correct to the best of my/our knowledge and belief. I/We understand that I/We shall be liable to prosecution if I/We have knowingly or recklessly made a false statement or omitted any relevant information

Signed: **Dated:**

Signed: **Dated:**

Where a vet is required to carry out an inspection an additional fee will be payable by the applicant which will be invoiced separately after the inspection.

This Form should be returned to Licensing, Public Protection Partnership, Council Offices, Market Street, Newbury RG14 5LD. A fee is payable for the grant of the licence.

How would you like to make payment Licence (please tick)

- Credit/Debit Card (please call the Payment Line on **0330 1319742, Option 2**, to make payment)
- Cheque (please make payable to West Berkshire Council)